

Unified Planning Work Program (UPWP) Revision Form

MPO Requesting UPWP Revision:

UPWP Revision Occurring in: UPWP Revision #

Type of UPWP Revision: [See here for explanation of Revisions](#)

Reason for UPWP Revision:

The changes to the UPWP are too extensive to be captured by this revision form. Please see the attached UPWP.

UPWP Task Information

Fiscal Year 2016/17

Task(s) Information - List Up to 7 If there are more than 7 changes, please use an additional form.

	Task(s) Number & Name	Funding Source	Task Amounts	
			Prior to Revision	After Revision
(1)	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
(2)	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
(3)	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
(4)	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
(5)	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
(6)	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
(7)	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
Total <u>PL</u> Balance for Fiscal Year 2016/17			\$ <input type="text"/>	\$ <input type="text"/>
Total <u>UPWP</u> Balance for Fiscal Year 2016/17			\$ <input type="text"/>	\$ <input type="text"/>

Unified Planning Work Program (UPWP) Revision Form

Fiscal Year 2017/18

Task(s) Information - List Up to 7 If there are more than 7 changes, please use an additional form.

	Task(s) Number & Name	Funding Source	Task Amounts	
			Prior to Revision	After Revision
(1)	1.4 TPO Legislative & Advocacy Services	Local Funds	\$ 0	\$ 244,442
(2)			\$	\$
(3)			\$	\$
(4)			\$	\$
(5)			\$	\$
(6)			\$	\$
(7)			\$	\$
Total <u>PL</u> Balance for Fiscal Year 2017/18			\$ 2,813,795	\$ 2,813,795
Total <u>UPWP</u> Balance for Fiscal Year 2017/18			\$ 10,603,076	\$ 10,847,518

This Section is Only Applicable to Amendments

Amendment Due to: (Check all that apply)

- Change in FHWA Approved Budget
- Change in Scope of FHWA Funded Work Task(s)
- Addition or Deletion of Work Task(s)
- Change in FTA Grant Funding (5305(d))

May	2018					
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Amendment Part of De-Obligation:

Date UPWP Amendment Approved by MPO Board :
(mm/dd/yyyy)

Date MPO Submitted UPWP Amendment for FDOT Review:
(mm/dd/yyyy)

Date FDOT Submitted UPWP Amendment for FHWA/FTA Review:



Unified Planning Work Program (UPWP) Revision Form

Required Attachments to be Included with Form Submission:

- Revised UPWP Summary Budget Table(s) (Original & Proposed)
- Revised UPWP Task Sheet(s) (Original & Proposed)
- Updated and Signed Cost Analysis Certification Statement
- MPO Resolution and/or MPO Meeting Minutes Approving UPWP Amendment
(Applicable only to Amendments)

Please Use this Field to Indicate Whether Additional Forms were Required for this UPWP Revision Submittal

Form Of

Response to Request: **for FDOT, FHWA, and/or FTA use ONLY**

FDOT Action on Request: **FDOT sign Amendments ONLY**

Signature Field Digitally signed by pl630CT
Date: 2018.05.14 16:54:12 -04'00' Date:

FDOT Comment:

FHWA Action on Request: **FHWA sign Amendments ONLY**

Signature Field Digitally signed by STACIE E BLIZZARD
DN: c=US, o=U.S. Government, ou=DOT FHWA Tallahassee FL, ou=FHWA FHWA Tallahassee FL, cn=STACIE E BLIZZARD
Date: 2018.05.29 14:07:45 -04'00' Date:

FHWA Comment:

FTA Action on Request: **FTA sign Amendments for Transit projects ONLY**

Signature Field Date:

FTA Comment:

TABLE 4
FYs 2017 and 2018 UNIFIED PLANNING WORK PROGRAM

FUNDING SUMMARY

NEW FUNDS			
PL FUNDS*	FY 2017	FY 2018	FYs 2017 and 2018
FHWA PL Funds (81.93%)	\$3,046,667	\$2,813,795	5,860,462
Local Match (18.07%)	<u>\$671,955</u>	<u>\$620,594</u>	<u>1,292,549</u>
	\$3,718,622	\$3,434,389	7,153,011
FTA SECTION 5305(d) FUNDS (Section 8)			
Section 5305(d) (80%)	\$1,706,218	\$1,744,838	\$3,451,056
State Match (10%)	\$213,277	\$218,105	\$431,382
Local Match (10%)	<u>\$213,277</u>	<u>\$218,104</u>	<u>\$431,381</u>
	\$2,132,772	\$2,181,047	\$4,313,819
CTD FUNDS			
Comm. Trans. Disad. (TD, 100% State)	\$74,760	\$75,000	\$149,760
Amendment 1 (Task 5.15 SMART Plan)			
FHWA URBAN FUNDS	\$3,000,000	\$3,712,640	\$6,712,640
Municipalities	\$800,000		\$800,000
CITT	\$1,800,000	\$1,200,000	\$3,000,000
TPO PARTICIPATION FEE		\$244,442	\$244,442
FYs 2017 and 2018 New Funds Total	FY 2017	FY 2018	FYs 2017 and 2018
	\$11,526,154	\$10,603,076	\$22,129,230
		\$10,847,518	\$22,373,672
PREVIOUS YEARS FUNDING CARRIED OVER			
FY 2016 Section 5305(d): Task 5.1 (80% Federal)	\$460,000		
State Match (10%)	\$57,500		
Local Match (10%)	<u>\$57,500</u>		
	\$575,000		
FYs 15 and 16 PL Deobligation (81.93% Federal)	\$340,829		
PL Local Match (18.07%)	<u>\$75,171</u>		
	\$416,000		
FY 2015 STP (Federal)	\$93,750		
FY 2015 STP (Local match)	<u>\$31,250</u>		
	\$125,000		
		Carryover Total	\$1,116,000

	FY 2017	FY 2018	
	\$12,642,154	\$10,603,076	
		\$10,847,518	
FYs 2017 and FY 2018 GRAND TOTAL (New and carryover funding)			\$23,245,230
			\$23,489,672

FUNDING SOURCE	SHARE	FY 2017	FY 2018	FYs 2017 and 2018
	Both Years			
Federal	72%	\$8,647,464	\$8,271,273	\$16,918,737
State	3%	\$345,537	\$293,105	\$638,642
Local Match	8%	\$1,049,153	\$838,698	\$1,887,851
Local TPO Participation Fee	1%		<u>\$244,442</u>	\$244,442
CITT	13%	\$1,800,000	\$1,200,000	\$3,000,000
Municipalities	3%	<u>\$800,000</u>		\$800,000
Total	100%	\$12,642,154	\$10,603,076	\$23,245,230
			\$10,847,518	\$23,489,672

PL Funds Federal Amount	\$ 3,387,496	\$ 2,813,795
PL Funds Local Match Amount	\$ 747,126	\$ 620,594
Total PL Funds (Federal and Local)	\$ 4,134,622	\$ 3,434,389

FYs 2017 and 2018 UNIFIED PLANNING WORK PROGRAM

ELEMENT 1: ADMINISTRATION

TASK NUMBER AND TITLE:

1.4 TPO LEGISLATIVE & ADVOCACY SERVICES

PURPOSE:

This task provides for continuing federal, state and local advocacy support services to the Miami-Dade TPO. The task also provides support for hosting peer exchanges or special events, and purchasing goods and materials not permitted under the current federal, state and local funding sources.

PREVIOUS WORK:

This is a new task and no previous work has been prepared. The TPO legislative and advocacy services are established in TPO Resolution #33-17 dated July 20, 2017.

REQUIRED ACTIVITIES:

The following activities, including efforts referenced in scope of services approved by TPO Resolution #42-17, will be conducted through this task, among others:

- Engage in federal, state and local advocacy activities on behalf of the Miami-Dade TPO to include the travel of TPO Board members and TPO staff.
- Monitoring annual sessions at national, state and local Legislature to identify, analyze and track proposed legislation of interest to the Miami-Dade TPO.
- Prepare bills recommended by the Board and ensuring their distribution to the local legislative delegation and appropriate committees and subcommittees.
- Research and recommend positions to the Board on transportation being proposed or discussed by the Legislature.
- Host peer to peer exchanges or special events.
- Purchasing of promotional materials, goods and services not authorized by existing funding sources, as appropriate.

This task will be supported solely by the Local TPO Participation Fee. All consultant's services will require TPO Board approval. A quarterly expense report will be provided as part of the TPO Board agendas.

END PRODUCTS:

Legislative advice and services to Miami-Dade TPO that result in compliance with all applicable federal and state activities to advance the priorities of the TPO, especially the Strategic Miami Area Rapid Transit (SMART) Plan.

- All end products will be delivered as requested for each work order.
- Final and executive reports, including monthly summary of relevant federal and state legislative bill tracker that lists all introduced legislation that would affect the TPO.

FYs 2017 and 2018 UNIFIED PLANNING WORK PROGRAM

ELEMENT 1: ADMINISTRATION

- Final and executive reports will be submitted in an electronic copy for further distribution and posting on the TPO website.
- A Finance Report detailing all expenses will be prepared for TPO Board information.

PROJECT MANAGER:

Aileen Bouclé, AICP

PARTICIPATING AGENCIES:

Miami-Dade Transportation Planning Organization (TPO)

WORK SCHEDULE: This is a continuing activity.

- Start Date: January 2018
- End Date: September 2018

FUNDING: TPO Resolution #33-17 dated July 20, 2017, establishes a financial participation fee of \$22,222 commencing in FY 2017-2018 and every year thereafter for non-County governmental agencies with voting membership on the TPO Governing Board.

Year 2 -FY 2017/18

Budget Category	FHWA (PL)	Local FHWA Match	FTA Sec. 5305	State FTA Match	Local FTA Match	Local TPO Participation Fee	Totals
Salaries, Fringes and Indirect Costs:							
TPO						\$24,442	\$24,442
Other Direct Expenses:							
TPO						\$70,000	\$70,000
Consultant Services						\$150,000	\$150,000
TOTAL						\$244,442	\$244,442

*Funding not utilized within FY 2018 will be rolled forward to future years within this task.

TPO RESOLUTION #04-18

**RESOLUTION APPROVING AN AMENDMENT TO THE FISCAL YEARS
2017 AND 2018 UNIFIED PLANNING WORK PROGRAM UNDER THE
NEW TASK 1.4 "TPO LEGISLATIVE & ADVOCACY SERVICES"**

WHEREAS, the Interlocal Agreement creating and establishing the Miami-Dade Metropolitan Planning Organization (MPO), for the Miami Urbanized Area, now known as the Transportation Planning Organization (TPO), requires that the TPO provide a structure to evaluate the adequacy of the transportation planning and programming process; and

WHEREAS, the Transportation Planning Council (TPC) has been established and charged with the responsibility and duty of fulfilling the aforementioned functions; and

WHEREAS, under TPO Resolution #33-17, the Governing Board established a financial participation fee of \$22,222 commencing in fiscal year 2017-2018 and every year thereafter for non-County government entities with voting membership on the TPO Board; and

WHEREAS, the participation fee allows the TPO to participate in federal and state advocacy activities, which are critical to advance TPO priorities, particularly the implementation of the Strategic Miami Area Rapid Transit (SMART) Plan; and

WHEREAS, additionally, this new task will support hosting peer to peer exchanges or special events, and purchasing of promotional materials, goods and services not authorized by existing funding sources; and

WHEREAS, the participation fee will be administered under a new task in the FYs 2017 and 2018 Unified Planning Work Program (UPWP) entitled: Task 1.4 "TPO Legislative & Advocacy Services"; and

WHEREAS, the TPC has reviewed the amendment to FYs 2017 and 2018 UPWP, made a part hereof, and finds it consistent with the goals and objective of the Transportation Plan for the Miami Urbanized Area,

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE TRANSPORTATION PLANNING ORGANIZATION IN ITS ROLE AS THE MPO FOR THE MIAMI URBANIZED AREA, that the attached amendment to the Fiscal Years 2017 and 2018 Unified Planning Work Program under the new Task 1.4 "TPO Legislative & Advocacy Services", is hereby approved.

The adoption of the foregoing resolution was moved by Board Member Rebeca Sosa. The motion was seconded by Board Member Sally A. Heyman, and upon being put to a vote, the vote was as follows:

Chairman Esteban L. Bovo, Jr.-Aye
Vice Chairman Francis Suarez-Absent

Board Member Bruno A. Barreiro	-Aye	Board Member Vince Lago	-Aye
Board Member Juan Carlos Bermudez	-Absent	Board Member Daniella Levine Cava	-Aye
Board Member Jose "Pepe" Diaz	-Absent	Board Member Roberto Martell	-Aye
Board Member Audrey M. Edmonson	-Aye	Board Member Joe A. Martinez	-Absent
Board Member Dan Gelber	-Absent	Board Member Jean Monestime	-Aye
Board Member Oliver G. Gilbert, III	-Absent	Board Member Dennis C. Moss	-Absent
Board Member Perla Tabares Hantman	-Aye	Board Member Jeff Porter	-Absent
Board Member Carlos Hernandez	-Absent	Board Member Rebeca Sosa	-Aye
Board Member Sally A. Heyman	-Aye	Board Member Javier D. Souto	-Aye
Board Member Barbara J. Jordan	-Aye	Board Member Xavier L. Suarez	-Aye
Board Member Smith Joseph	-Aye		

The Chairperson thereupon declared the resolution duly passed and approved this 25th day of January, 2018.

TRANSPORTATION PLANNING ORGANIZATION

By Zainab Salim
Zainab Salim, Clerk
Miami-Dade TPO



Date: January 18, 2018

To: Honorable Chairman Esteban L. Bovo, Jr. and Members
TPO Governing Board

From: Jesus Guerra, Chairman
Transportation Planning Council

Subject: Fiscal Years 2017 and 2018 Unified Planning Work Program Amendment:
New Task 1.4 "TPO Legislative & Advocacy Services"

Agenda Item 5.B.3

RECOMMENDATION

The Transportation Planning Council (TPC) recommends approval of the amendment to the Fiscal Years (FY) 2017 and 2018 Unified Planning Work Program (UPWP) under the new Task 1.4 "TPO Legislative & Advocacy Services."

BACKGROUND

On January 4, 2018, the Executive Policy Committee (EPC) recommended favorably the proposed resolution. Additionally, the EPC moved for the Miami-Dade Expressway Authority (MDX) to participate in the financial fee structure established under TPO Resolution #33-17, and urged payment accordingly.

The proposed resolution amends FYs 2017 and 2018 UPWP by adding Task 1.4 "TPO Legislative & Advocacy Services" to the document. This new task provides for Federal and State lobbying and advocacy support services to the Miami-Dade TPO, which are critical to advance TPO priorities, particularly the implementation of the Strategic Miami Area Rapid Transit (SMART) Plan. In addition, this task will support hosting peer exchanges or special events, and purchasing promotional materials not permitted under the current federal and state funding sources.

TPO Resolution #33-17, established a financial participation fee of \$22,222.00 commencing in FY 2017-2018 and every year thereafter for non-County government agencies with voting membership on the TPO Governing Board.

Attached is the proposed UPWP Task 1.4 "TPO Legislative & Advocacy Services."

FISCAL IMPACT/FUNDING SOURCE

This amendment will add a new funding allocation to the FYs 2017 and 2018 UPWP by a total of \$244,442.00 (eleven (11) non-County governmental agencies contributing \$22,222.00 each).

TRACK RECORD/ MONITOR

This item is sponsored by the TPO, and Lisa Colmenares, Program Development Manager, will be monitoring this amendment.