



**Federal Highway Administration**

Florida Division Office  
3500 Financial Plaza, Suite 400  
Tallahassee, Florida 32312  
(850) 553-2201  
[www.fhwa.dot.gov/fldiv](http://www.fhwa.dot.gov/fldiv)

**Federal Transit Administration**

Region 4 Office  
230 Peachtree St, NW, Suite 1400  
Atlanta, Georgia 30303  
(404) 865-5600

June 18, 2018

Sent Via Email Only

Mr. Dat Huynh, P.E.  
District Planning and Environmental Administrator  
Planning & Environmental Management Office  
Florida Department of Transportation - District 6  
Adam Leigh Cann Building  
1000 NW 111th Avenue, Room 6111A  
Miami, FL 33172

Dear Mr. Huynh:

The following is in response to Florida Department of Transportation's (FDOT's) June 11, 2018, transmittal of the Final Fiscal Year (FY) 2018/19- 2019/20 Unified Planning Work Program (UPWP) for our review that was developed and adopted by the Miami Transportation Planning Agency (TPA) in coordination with the FDOT, the local transit service provider, and other area planning process participants.

Upon our review of the Final UPWP, we have determined that our comments on the draft UPWP have been addressed and the document satisfies the requirements of 23 United States Code (U.S.C.) 134, 49 U.S.C. 5303, 23 Code of Federal Regulations (CFR) Part 420, 49 CFR Part 18 and other pertinent legislation, regulations and policies, with the exception of the tasks listed below.

Please ensure that the Scope of Services for planning contracts and individual task work orders on continuing service contracts identified in the following tasks are sent to the Federal Highway Administration (FHWA) for review and approval prior to execution:

- Task 2.1 Transportation/Socioeconomic Data/Land Use Coordination
- Task 3.1 Transportation Improvement Program
- Task 4.1 Long Range Transportation Plan Update to the Year 2045
- Task 5.1 General Planning Consultant
- Task 5.2 SMART Moves Program
- Task 5.4 Short Range Intermodal Freight Planning
- Task 5.6 Complete Streets
- Task 6.1 2045 Regional Transportation Plan and Support
- Task 7.2 Public Involvement Program

Late in the UPWP development process questions arose regarding how FDOT and the MPO's document transfers of funding for tasks that cross MPO areas. As a result, the documentation of these transfers is not consistent throughout the state. After July 1, 2018, changes will need to be made to the UPWP regarding the tasks and budget tables detailing the MPO's transfer of funds to FDOT or another MPO, if such tasks are included in the UPWP. FHWA will work with the MPO and FDOT to provide assistance in order to resolve this issue by October 31, 2018.

As delegated in the January 2011 Memorandum of Agreement between the FHWA, Florida Division and the Federal Transit Administration (FTA), Region IV for Administration of Transportation Planning and Programming, the FHWA approves the MPO's FY 2018/19 -2019/20 UPWP submitted by your office.

**The FY 2018/19 – 2019/20 UPWP reflects \$ 3,878,600 of Metropolitan Planning funds (PL), \$467,400 of Surface Transportation Program (STP) funds for 2018/19, \$3,088,800 of PL funds, and \$3,778,900 of STP funds for 2019/20.** The funds for FY 2018/19 are available upon an approved authorization. Expenditure invoicing and progress reports should be submitted quarterly, with copies to the FHWA. Expenditures incurred without prior authorization will not be reimbursed.

**The funds for FY 2019/20 will not be available for use until July 1, 2019, and may need to be adjusted prior to this date to accurately reflect the federal funds available to the MPO at that time.** Closeout of the federal funds shall occur 90 days after the end of FY 2019/20 state fiscal year (by September 30, 2020). Any exception to this timeframe must have prior approval by the FHWA.

We appreciate your staff's efforts in the development and review of this MPO's UPWP. If you have any questions, please feel free to contact Ms. Stacie Blizzard via email [Stacie.Blizzard@dot.gov](mailto:Stacie.Blizzard@dot.gov) or via telephone 850-553-2223.

Sincerely,



FOR: James Christian, P.E.  
Division Administrator  
Federal Highway Administration

cc: Ms. Aileen Boucle, Miami TPA  
Ms. Curlene Thomas, FDOT District 6  
Ms. Karen Brunelle, FHWA  
Ms. Stacie Blizzard, FHWA  
Mr. John Crocker, FTA Region 4  
Ms. Carrie Thompson, FDOT (MS-21)  
Mr. Mark Reichert, FDOT (MS-28)  
Mr. Alex Gramovot, FDOT (MS-28)  
Mr. Carl Mikyska, MPOAC