



FDOT Transportation Alternatives Set-Aside Program

FUNDING APPLICATION

Submittal Date:

APPLICANT INFORMATION

Agency/Organization Name:			
Agency Contact Name:		Title:	
Mailing Address:		City:	State: FL Zip Code:
County:		MPO/TPO (if applicable):	
Telephone:		Email Address:	

CERTIFICATION OF PROJECT SPONSOR/IMPLEMENTING AGENCY SUPPORT:

Certification of project sponsor/implementing agency support is attached.

Yes (Required)

PROJECT TYPE: Infrastructure Non-infrastructure

FDOT requires locally administered infrastructure projects be implemented by a LAP certified agency; Non-infrastructure projects do not require LAP certification. If the project applicant intends to administer the project but is not LAP certified at the time of application submittal, they may seek project-specific certification prior to project authorization if their application is selected, or they may partner with a LAP certified agency or with FDOT to serve as the project sponsor and implementing agency. Non-profit organizations are not eligible for LAP certification.

FOR INFRASTRUCTURE PROJECTS ONLY - APPLICANT'S LOCAL AGENCY PROGRAM (LAP) CERTIFICATION STATUS

- Currently fully LAP Certified / Year of Certification:
- Not LAP Certified but will seek project-specific certification
- Not LAP Certified but project will be administered by the FDOT District
- Not LAP Certified but have secured a LAP Sponsor/Implementing Agency as identified below:

LAP Sponsor/Implementing Agency Name:			
LAP Sponsor/Implementing Agency Contact Name:		Title:	
Mailing Address:		City:	State: FL Zip Code:
Telephone:		Email Address:	

PROJECT INFORMATION

PROJECT NAME/TITLE:

ELIGIBLE TRANSPORTATION ALTERNATIVES PROJECT CATEGORY:

Please check the one Transportation Alternatives eligible project category that the proposed project will address. Checking more than one category does not ensure or increase eligibility. Additional guidance on eligible project activities is included in Appendix B of the [FDOT TA Program Guidance](#).

1. Construction, planning and design of on and off-road facilities for bicyclists, pedestrians, and other forms of nonmotorized transportation (pedestrian and bicycle facilities)
2. Construction, planning and design of infrastructure-related projects/systems to provide safe routes for non-drivers including children, older adults, individuals with disabilities (safe routes for non-drivers)
3. Conversion and use of abandoned railroad corridors for non-motorized use
4. Construction of turnouts, overlooks, and viewing areas
5. Inventory, control or removal of outdoor advertising
6. Historic preservation and rehabilitation of historic transportation facilities
7. Vegetation management practices in transportation rights of way
8. Archaeological activities related to impacts from transportation projects
9. Environmental mitigation activities
10. Safe Routes to School

***NOTE:** Safe Routes to School (SRTS) funding under Transportation Alternatives is separate from the FDOT SRTS Program; however, if FDOT SRTS Program funds are to be used on any phase of the project then the project will need to comply with the Florida SRTS program requirements. For more information, visit <https://www.fdot.gov/safety/2A-Programs/Safe-Routes.shtm>.

PROJECT LOCATION:

Roadway name:*		
<input type="checkbox"/> On-State System Road (State Roadway)	<input type="checkbox"/> Off-State System Road (Local Roadway)	Roadway number: (i.e. US, SR, CR, etc., if applicable)

***NOTE:** For off-road/trail projects please indicate adjacent roadway

PROJECT LIMITS:

If project has various locations (e.g. city-wide), include attachments specifying each termini and project length.

South or West Termini: Street Name/Mile Post/Other	North or East Termini: Street Name/Mile Post/Other
Project Length (in miles):	
Attachment included? <input type="checkbox"/> Yes <input type="checkbox"/> No	
A location map with aerial view is attached to this application. <input type="checkbox"/> Yes (Required) Label important features, roadways, etc. to clearly locate and show the boundaries of the project.	

PROJECT DESCRIPTION:

Brief Description (1,000 character limit) (e.g. *planning, design and construction of a sidewalk along Sample Road*)

Detailed Scope of Work:

A detailed scope of work is attached.

Yes (Required)

Clearly describe the existing conditions and the proposed project in detail, including specifics on the major items of work (e.g. width of sidewalks or trails, materials to be used, etc.), the purpose and need for this project, and the desired improvements.

Conceptual or design plans are attached.

Yes No

Typical Section drawings are attached.

Yes No

Other attachment (e.g. studies, documentation to support the project).

Yes No

If yes, please describe (250 character limit):

PUBLIC INVOLVEMENT(500 character limit for each question below):

Has the applicant received input from stakeholders? Briefly explain:

Yes No

Have public information or community meetings been held?

Yes No

If yes, please provide a brief description and attach supporting documentation:

Describe public and private support for the project (e.g. *petitions, endorsements, resolutions, letters of support*):

Is the project within limits of wetlands, contamination/hazardous waste areas or endangered/threatened species?

Yes No

If Yes, specify and provide documentation:

Is environmental permitting required?

Yes No

If Yes, specify and provide documentation:

Provide any additional project specific information that should be considered:

PROJECT IMPLEMENTATION

Please indicate the project phases included in this funding request:

- Planning activities
- Project Development and Environment Study (PD&E)
- Preliminary Engineering/Final Design
- Right-of-Way (ROW)
- Construction
- Construction Engineering and Inspection activities (CEI)

Please indicate who will execute the project phases identified for this project:*

Planning	PD&E	Preliminary Engineering/ Final Design	ROW	Construction	CEI
<input type="checkbox"/> Implementing agency staff	N/A	<input type="checkbox"/> Implementing agency staff	N/A	<input type="checkbox"/> Implementing agency staff	<input type="checkbox"/> Implementing agency staff
<input type="checkbox"/> Consultant	<input type="checkbox"/> Consultant	<input type="checkbox"/> Consultant	<input type="checkbox"/> Consultant	<input type="checkbox"/> Consultant	<input type="checkbox"/> Consultant
<input type="checkbox"/> FDOT	<input type="checkbox"/> FDOT	<input type="checkbox"/> FDOT	<input type="checkbox"/> FDOT	<input type="checkbox"/> FDOT	<input type="checkbox"/> FDOT
<input type="checkbox"/> Not applicable	<input type="checkbox"/> Not applicable	<input type="checkbox"/> Not applicable	<input type="checkbox"/> Not applicable	<input type="checkbox"/> Not applicable	<input type="checkbox"/> Not applicable

***NOTE:** Local agencies are not eligible to be certified in PD&E and/or ROW (Refer to FDOT LAP Manual Chapters 11 and 12).

Is this project related to other FDOT funded phases that are complete, underway, or in FDOT's 5-year Work Program?

Yes No

If Yes, please describe. If previous phases of this project were constructed as LAP projects, please provide the associated FDOT Project Number (i.e. FPID/FMN numbers) (500 character limit):

Is there a proposed maintenance plan for when the project is complete? Yes No

If yes, please provide a brief description and attach supporting documentation as appropriate (500 character limit):

PROJECT RIGHT-OF-WAY / EASEMENT REQUIREMENTS

Is right-of-way acquisition proposed? Yes No

If yes, describe existing right-of-way (ROW) ownerships along the project, including when the ROW was obtained and how ownership is documented (i.e., plats, deeds, prescriptions, easements) (500 character limit). Attach ROW documentation as appropriate.

Also describe proposed acquisition including timeline, expected fund source, limitations on fund use or availability, and who will acquire and retain ownership of proposed right-of-way (500 character limit):

Will temporary construction easements be required? Yes No

If Yes, please describe (500 character limit):

PROJECT COST ESTIMATE AND FUNDING REQUEST

ESTIMATED PROJECT COST:

A detailed project cost estimate is attached.

Yes (Required)

Provide a summary of the estimated cost for the work being proposed, indicating local fund allocation as appropriate.

Project Phase	TA funds	Local funds	Total Cost
Planning Activities	\$	\$	\$
Project Development & Environmental Study (PD&E)	\$	\$	\$
Design Costs/Plan Preparation	\$	\$	\$
Environmental Assessment (s) associated with the design phase	\$	\$	\$
Permits associated with the design phase (including application fees, mitigation and permit acquisition work)	\$	\$	\$
Right-of-Way	\$	\$	\$
Construction	\$	\$	\$
Construction Engineering and Inspection Activities (CEI)	\$	\$	\$
Other costs* (please describe)	\$	\$	\$
TOTAL ESTIMATED PROJECT COST	\$	\$	\$
PERCENT OF TOTAL PROJECT COST			100%

**FDOT does not allow programming for contingency costs. Any contingency costs should be accounted for using local funds.*



FLORIDA DEPARTMENT OF TRANSPORTATION DISTRICT VI
2022 TRANSPORTATION ALTERNATIVES APPLICATION CYCLE
FOR FISCAL YEAR 2027/2028

PROJECT IMPLEMENTATION

1. Design Plans

- a. Are signed and sealed design plans available for this project? Yes No
- b. If yes, are design plans updated to current standards and existing conditions? Yes No
1. Specify the date of design plans developed? N/A
2. Enter the Engineer of Record contact information: N/A
- c. If no, identify status of design plans:
- No plans
- 30%
- 60%
- 90%
- Other Describe: *Click here to enter text.*

2. Identify Permits & Certification Requirements

Respond to applicable permits/ certifications within the project limits

- a) Right of Way Certification needs and status including easements Yes No
None to our knowledge at this time.
- b) Utility Certification Yes No
None to our knowledge at this time.
- c) Railroad Recertification Yes No
None to our knowledge at this time.
- d) South Florida Water Management District Permits Yes No
None to our knowledge at this time.
- e) U S Army Corps of Engineers (USACE) Permits Yes No
None to our knowledge at this time.
- f) Other Describe Yes No
DERM-RER Permit Possible

3. Acquired Permits/ Certifications are attached

Yes No

List:

None at this time.

FLORIDA DEPARTMENT OF TRANSPORTATION DISTRICT VI
2022 TRANSPORTATION ALTERNATIVES APPLICATION CYCLE
FOR FISCAL YEAR 2027/2028

PROJECT SCHEDULE

Include the following *as applicable*

1. Consultant(s) acquisition & award (Design & CEI)
2. Contractor acquisition & award
3. Project schedule
4. Production dates
5. Plans preparation
6. FDOT Review submittal (30 days review)
7. Environmental Assessments
8. Permits Acquisition

Enter project schedule here

FY 2022-2023 - Grant Award Notification

Project Schedule

FY 2027-2028

July 2027 - June 2028 - Planning Activities

July 2027 - September 2027 - Bid, Award and NTP for Consultant

October 2027 - June 2028 - Planning Study

FY 2028-2029 and FY 2029-2030

July 2028 - June 2030 - Design Activities

July 2028 - September 2028 - Bid, Award and NTP for Consultant

October 2028 - June 2029 - Design Plans Preparation

July 2029 - FDOT Review Submittal (30 days review)

August 2029 - February 2030 - Environmental Assessments

March 2030 - June 2030 - Permits

FLORIDA DEPARTMENT OF TRANSPORTATION DISTRICT VI
2022 TRANSPORTATION ALTERNATIVES APPLICATION CYCLE
FOR FISCAL YEAR 2027/2028

ENVIRONMENTAL EVALUATION

Coordination with the Federal Highway Administration and the State Historic Preservation Officer will be required by Section 106 of the National Historic Preservation Act (NEPA)

1. Has the Local Agency performed an environmental assessment for the project? Yes No

List the environmental assessments performed: N/A

2. Does the Local Agency have a historic preservation planner? Yes No

If yes, provide contact information: N/A

3. Is the project adjacent to a locally designated historic property or a National Register of Historic places-listed historic site? Yes No

If yes, have any historic properties/places received Florida Department of State Historic Preservation Grant funds?

Yes No

If yes, attach preservation agreements, covenants, or easements to this application.

4. Are archeological sites or Native American sensitive sites located within proximity to or adjacent to the project? Yes No

If yes, provide a brief description: N/A

5. Has the Local Agency coordinated with any Federal or State Agencies for this project? Yes No

If yes, provide a brief description and submit supporting documentation: Not at this time.

6. Are parks, recreation areas or wildlife or waterfowl refuges adjacent or near the project? Yes No

If yes, provide a brief description: N/A

7. Are there any navigable waterways adjacent or near the project? Yes No

If yes, provide a brief description: We are near the Atlantic Ocean and the Intercoastal, but the Corridor is not directly on the waterway.

8. Does the project have any wetland impacts? Yes No

If yes, will wetlands mitigation be needed?

Yes No

If yes, provide a brief description: N/A

9. Has the Local Agency reviewed the project for potential protected species/ critical habitat impacts? Yes No

If yes, provide a brief description: N/A

10. Has the Local Agency reviewed the project for potential contamination that could affect the area? Yes No

If yes, provide a brief description: N/A

11. Are there noise sensitive areas? Yes No

If yes, provide a brief description: N/A

**FLORIDA DEPARTMENT OF TRANSPORTATION DISTRICT VI
2022 TRANSPORTATION ALTERNATIVES APPLICATION CYCLE
FOR FISCAL YEAR 2027/2028**

PROJECT FUNDING

TRANSPORTATION ALTERNATIVES FUNDS	\$ 700,000.00
LOCAL FUNDS ALLOCATED	\$ 170,000.00
TOTAL PROJECT COST	\$ 870,000.00

PERCENTAGE OF TA FUNDS	80%
PERCENTAGE OF LOCAL CONTRIBUTION	20 %

Note: The percentage of local contribution indicated above will be greater than or equal to the local contribution to the final contract award.

Example A: A 20% local contribution is indicated for a construction project. The local agency was awarded \$1,000,000. The bid amount is \$1,000,000. The awarded amount would be reduced to \$800,000. The local agency would contribute \$200,000.

Example B: A 20% local contribution is indicated for a construction project. The local agency was awarded \$1,000,000. The bid amount is \$1,400,000. The awarded amount would remain \$1,000,000. The local agency would contribute \$400,000.

1. Describe in detail funding types and commitment funds that will fund the project:

The Village's has agreed to commit match funding in the amount of \$170,000.00, or 20% of the phased project cost, towards the Collins Avenue Corridor Infrastructure Project Phase I for FY 2027-2028 or any other fiscal year in where funds become available for the Village. The Village intends to use Capital Programs funds to meet a 20% match contribution.

2. Provide the funding year for each phase(s) of the project:

FY 2027 - 2028 - Planning Activities, FY 2028 - 2029 Design Activities, FY 2029 - 2030 Design Activities Plans Preparation Completion, Environmental Assessments, and Permitting

3. Submit a letter from the Local Agency's Budget Office committing Local Funds to the project.

A copy of the letter is included with this application.

Yes No

**FLORIDA DEPARTMENT OF TRANSPORTATION DISTRICT VI
2022 TRANSPORTATION ALTERNATIVES APPLICATION CYCLE
FOR FISCAL YEAR 2027/2028**

LOCAL AGENCY BUDGET OFFICE COMMITMENT LETTER

Submit a letter from the Local Agency's Budget Office committing Local Funds to the project.

Agency must include this form as a cover for the letter.

Reference attached letter.

BAL HARBOUR

- V I L L A G E -

CAPITAL PROGRAMS DIVISION

LETTER TO FDOT

To: Xiomara Nunez, MBA, PMP

From: Jorge M. Gonzalez, Village Manager



Date: February 18th, 2022

Subject: **Bal Harbour Village Collins Avenue Corridor Infrastructure Project Phase I
TA Grant Match**

The purpose of this letter is to provide, FDOT and Miami-Dade County, confirmation of the Village's intent to commit match funding in the amount of \$170,000.00, or 20% of the phased project cost, towards the Collins Avenue Corridor Infrastructure Project Phase I for FY 2027-2028 or any other fiscal year in where funds become available for the Village. The Village intends to use Capital Programs funds to meet a 20% match contribution. Below is the capital project budget sheet for fiscal years 2022-2026 (the Village has not approved a FY 2027-2033 budget yet).

FY 2022-2026 Capital Budget and 5-Year Capital Improvement Program								
Project Number:	506420							
Project Name:	Collins Avenue Beautification							
Department:	Capital Construction							
Description:	Redesign of Collins Avenue Corridor to improve traffic & pedestrian circulation by implementing Complete Streets concept, providing a connection from the Jetty to 96 Street-end. The design will improve the overall windshield aesthetic of the Village with broad pedestrian linear park along the west side of Collins.							
Projected date range:	TBD							
Budget								
	Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Future Years	Total
I. Revenue Source								
General Fund - Budget Allocation	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Miscellaneous Revenue - Grants	-	-	-	-	-	-	-	-
TBD	-	-	-	-	-	-	12,000,000	12,000,000
Total	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000,000	\$ 12,050,000
II. Project Expense								
Planning, Design, Permit, Bid, Award and Construction Administration	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 950,000	\$ 1,000,000
Construction	-	-	-	-	-	-	11,050,000	11,050,000
Total	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000,000	\$ 12,050,000

FLORIDA DEPARTMENT OF TRANSPORTATION DISTRICT VI
2022 TRANSPORTATION ALTERNATIVES APPLICATION CYCLE
FOR FISCAL YEAR 2027/2028

PROJECT SPONSORSHIP CERTIFICATION

I hereby certify that the proposed project herein described is supported by Bal Harbour Village (Local Agency, county, state or federal agency, or tribal council) and that said entity will: (1) provide any required funding match; (2) enter into a maintenance agreement with the Florida Department of Transportation (FDOT); (3) comply with the Federal Uniform Relocation Assistance and Acquisition Policies Act for any Right of Way actions required for the project, (4) Comply with Local Agency Program Manual during all phases of the project, (5) comply with the NEPA process prior to construction, which may involve coordination with the State Historic and Preservation Office (SHPO) prior to construction, and (6) support other actions necessary to fully implement the proposed project.

I further certify that the estimated costs are reasonable and understand that Bal Harbour Village (Local Agency, county, state or federal agency, or tribal council) will bear all expenses in excess of the total cost of the project. Upon notification of project award, I further certify that the aforementioned entity will work with the FDOT to ensure the associated contracts are executed in the fiscal year programmed. Project deferrals are highly discouraged and are subject to fund availability.

Name (please type or print): Jorge M. Gonzalez

Title: Village Manager

Signature:



Date: February 18th, 2022

Signature of person with budget authority
(i.e., County Administrator, or Public Works Director)

BAL HARBOUR

- V I L L A G E -

CAPITAL PROGRAMS DIVISION

ATTACHMENT A

To: Xiomara Nunez, MBA, PMP

From: Matilde E. Reyes, R.A. *Matilde Reyes*

Date: February 18th, 2022

Subject: **Background Information, Scope of Work, Cost Estimate**

Background and Scope of Work

The Collins Avenue Beautification Project was completed in 1996; this was the last major landscape beautification project completed along Collins Avenue within Bal Harbour Village. The cost for this project was approximately \$2,000,000.

The revitalization of the Collins Avenue Corridor was first discussed during the FY 14-15 budget process with an initial allocation of fifty thousand dollars (\$50,000) approved for the first schematic design. Subsequent to the budget approval, a Request for Qualifications (RFQ) and a public solicitation was conducted for the provision of landscape architectural services to create the vision of a future Collins Avenue.

This project as constituted, received two (2) Village Council reviews of the finalist presentations with the last consideration held during the February 16, 2017, Bal Harbour Village Council meeting. The Village Council chose not to proceed at the time.

As detailed within the Village's Jetty Project Discussion Item, Village Council reached a general consensus during the 2017-2018 retreat that the Collins Avenue Corridor project is one of several high priority projects, a component of the overall strategic realization of the Bal Harbour aesthetic experience.

As previously stated, the Request for Qualifications (RFQ) No. 2018-03 for the provision Landscape Architecture and Engineering Services, was developed and the solicitation was conducted from October 22, 2018, to November 30, 2108.

The Collins Avenue Corridor, is identified as a project to be developed based on the results of the Landscape Architecture and Engineering Services RFQ. It is anticipated that the Collins Avenue Corridor project will be further developed after the completion of the Village's Jetty Project in 2025. While the timeframe for the construction of the Collins Avenue Corridor improvements is a minimum of five (5) years in the future, this project will be an extensive undertaking and if funding becomes available sooner it would be appropriate to proceed with planning activities and design activities upon FDOT's approval. Based on the previous solicitation discussions, the improvements to Collins

Avenue Corridor are estimated to cost within a range of (\$9,000,000-\$15,000,000) without inflation factored.

While this gateway to the Village is well maintained and highly identified with the overall image of Bal Harbour Village, several issues require further planning discussions and there is now an opportunity to determine how to best address the need of this area for updating:

- The existing sidewalks are six (6) feet wide and are custom designed which requires extended times to repair due to the limited number of qualified vendors to apply the finish and the granite component is sourced from North Carolina. The existing sidewalk width, prevents the maximum pedestrian functionality.
- The center medians and travel lanes along the corridor could be reduced in width to provide additional space for wider pedestrian sidewalks and landscaping.
- The pedestrian crosswalks could be changed to further define the identity of the corridor.
- The underground electrical system which provides power to the street lighting, marquee signage, landscape lighting and irrigation along Collins Avenue is in need of updating due to age, ground water intrusion and the frequency of repairs required to maintain its operation. Lighting is a critical factor in maintaining pedestrian and bicyclist safety at all hours of the day, including the night.
- The street lights, are custom designed and no longer produced. The existing street lights have been retrofitted to LED lamps but the light poles remain original since the last beautification project was completed in 1996. A new designed street light sample has been developed to replace the existing fixtures and it was installed on the 96 street end as a test in 2016. The new design utilizes LED components and incorporates a LED pedestrian light to provide ambient lighting.

Additionally, in a related action, on June 6, 2017, the Miami Dade County Board of County Commissioners adopted a resolution establishing County policy that Miami-Dade County's streets should be designed in accordance with the "Complete Streets Design Guidelines". Complete Streets is a nationwide initiative that encourages the development of walkable, sustainable communities through an integrated approach to the planning of transportation networks. The County resolution adopts the County "Neat Streets" program which encourages the design of streets that emphasizes critical elements of walkability, including shade, aesthetically pleasing walkways and buffers from automobile traffic. The Florida Department of Transportation has also adopted "Complete Streets" style standards as part of their Roadway Design Criteria.

This infrastructure project phase will allow the Village to adhere to Complete Streets Design Guidelines overall increasing the walkability and safety for pedestrians, bicyclists, and commuters of all kinds. Safety is a major factor in the need for this project.

A Traffic Impact Analysis by Fandrei Consulting in 2018, identified future traffic conditions to this area and it was evident through the 361 page document that traffic would only continue to increase and infrastructure projects such as this would be critical to maintaining a health transportation network within the Village.

As the analysis highlighted, “A review of traffic count records from FDOT for the past several years suggests a growth rate of ¼ of 1% on Collins Avenue and a growth rate of less than 0.2% on 96th Street. However, we have assumed background traffic will grow at a rate of 0.5% per year.”

Hence, with the ever-growing traffic in the area, lack of sidewalks, poor lighting, and other debilitating issues with the corridor the Village is proposing the following scope of work for phase I of the project:

1. Complete planning activities
2. Complete design, environmental assessments, and permitting activities

Consultants contracted during this phase will focus on ensuring plans cover the following issue areas:

- Off-site sidewalk and curbing such as the replacement of all two-foot concrete curb and gutter on Collins Avenue.
- Roadway/Pedestrian Lighting
- Landscaping/Irrigation issues impacting traffic and pedestrian and bicyclist safety.

Detailed Cost Estimate

Based on the feedback received from the RFQ in 2018 we were able to determine that the entire project cost would be between \$9,000,000 and \$15,000,000. Of that amount the Opinion of Probable Cost is as follows:

Description	Cost
Planning Consultant	\$200,000
Design Consultant (Plans Preparation)	\$640,000
Environmental Assessments	\$15,000
Permitting	\$15,000
Total Cost	\$870,000.00

The following has been captures in the Bal Harbour Village Capital Budget Book:

FY 2022-2026 Capital Budget and 5-Year Capital Improvement Program								
Project Number:	506420							
Project Name:	Collins Avenue Beautification							
Department:	Capital Construction							
Description:	Redesign of Collins Avenue Corridor to improve traffic & pedestrian circulation by implementing Complete Streets concept, providing a connection from the Jetty to 96 Street-end. The design will improve the overall windshield aesthetic of the Village with broad pedestrian linear park along the west side of Collins.							
Projected date range:	TBD							
Budget								
	Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Future Years	Total
I. Revenue Source:								
General Fund - Budget Allocation	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Miscellaneous Revenue - Grants	-	-	-	-	-	-	-	-
TBD	-	-	-	-	-	-	12,000,000	12,000,000
Total	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000,000	\$ 12,050,000
II. Project Expense								
Planning, Design, Permit, Bid, Award and Construction Administration	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 950,000	\$ 1,000,000
Construction	-	-	-	-	-	-	11,050,000	11,050,000
Total	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000,000	\$ 12,050,000

BAL HARBOUR

- V I L L A G E -

CAPITAL PROGRAMS DIVISION

ATTACHMENT B

To: Xiomara Nunez, MBA, PMP

From: Matilde E. Reyes, R.A. *Matilde Reyes*

Date: February 18th, 2022

Subject: **Proposed Design Concepts**

COLLINS CORRIDOR

- Potential Design concepts as presented during the First and Recent Request for Proposals from the following Firms:
 - Kimley Horn and Associates
 - KEITH and SCHNARS
 - AECOM
 - Perkins and Will
 - Chen Moore and Associates
 - Hood Design Studio
 - Mikyoung Kim Design

KIMLEY HORN

Collins Avenue Existing Conditions



COLLINS AVENUE
Existing Conditions (Looking North)

KIMLEY HORN

Collins Avenue
A Linear Botanical Streetscape & Garden



KIMLEY HORN



KIMLEY HORN



KEITH and SCHNARS



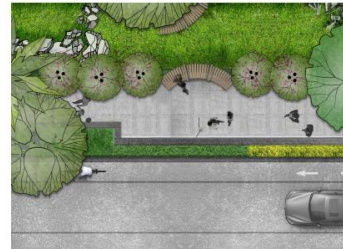
KEITH and SCHNARS



KEITH and SCHNARS



KEITH and SCHNARS

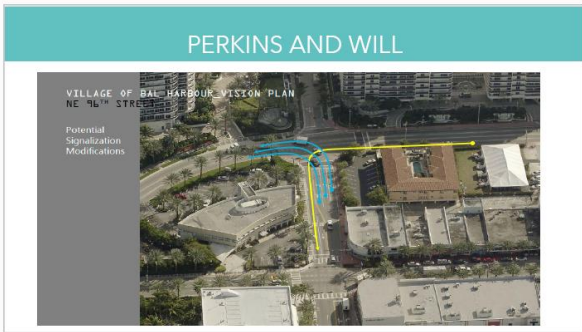
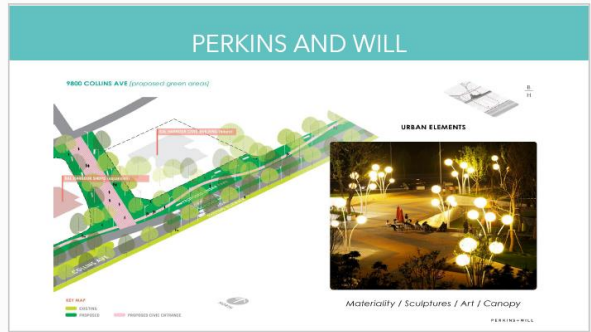
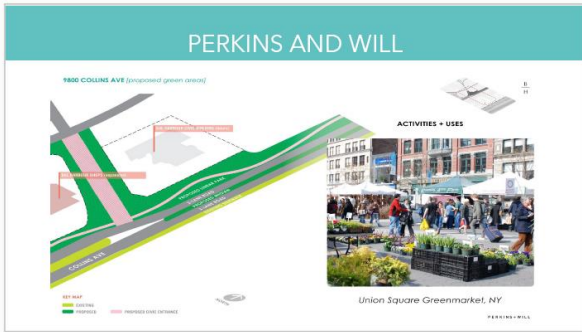
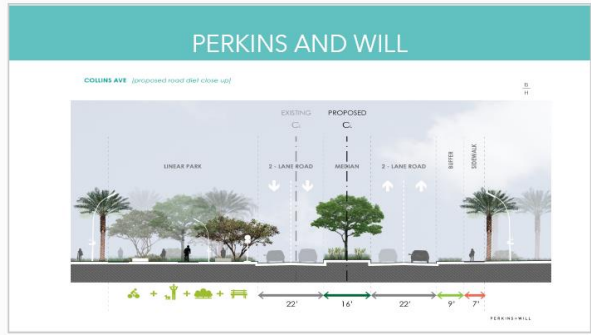


AECOM



AECOM





HOOD DESIGN STUDIO



HOOD DESIGN STUDIO



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MIKYOUNG KIM DESIGN



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MIKYOUNG KIM DESIGN



BAL HARBOUR

- VILLAGE -

CAPITAL PROGRAMS DIVISION

ATTACHMENT C

To: Xiomara Nunez, MBA, PMP

From: Matilde E. Reyes, R.A. *Matilde Reyes*

Date: February 18th, 2022

Subject: **Aerial Location Map**



BAL HARBOUR

- V I L L A G E -

CAPITAL PROGRAMS DIVISION

ATTACHMENT D

To: Xiomara Nunez, MBA, PMP

From: Matilde E. Reyes, R.A. *Matilde Reyes*

Date: February 18th, 2022

Subject: **LAP Next Steps**

Below are the key points from the LAP Certification process, which will include the involvement of Village staff who are identified to work alongside FDOT in ensuring FHWA and FDOT compliance.

The Village will assign staff to handle Title VI, nondiscrimination, ADA, engineering, procurement, finance, and construction administration processes the way FDOT requires such functions to operate.

This will require the Village to either create plans and policies to meet LAP Certification requirements or update existing plans and policies to be FDOT and federally compliant.

The Village has begun the process to review its current plans and policies and anticipates having the revised and FDOT LAP approved documents a minimum of a year prior to the commencement of this project. Hence, the Village anticipates being compliant with the FDOT LAP process by no later than Fiscal Year 2024/2025. However, this date can be advanced or delayed at the request of the FDOT's District 6 LAP office, to ensure the Village is in sync with the Transportation Alternatives grant deliverables.

Between the award of this grant and the anticipated LAP project-specific certification approval date the designated Village staff will attend meetings and trainings to receive and maintain this project-specific and eventual full LAP certification status. The Village has the goal of one day being fully LAP certified and this Transportation Alternatives grant would be a tremendous catalyst in helping the Village achieve a project-specific LAP certification to get the project experience needed in both the design and construction LAP tasks.

Anticipated LAP Project-Specific Tasks, Point of Contact (POC) and Timeline:

November 2022 - December 2022

- FDOT will work with the Village to conduct a risk assessment that includes a review of past performance on audits, accounting controls, Title VI compliance, nondiscrimination practices, ADA plans, etc.

POC: Matilde E. Reyes, Capital Programs Director

- Designate a Village Responsible Charge to attend trainings, coordination, and project meetings with the Department and FHWA. Designate all other staff to necessary functions within the LAP certification process.

POC: Jorge M. Gonzalez, Village Manager - Responsible for designating staff to LAP roles within the Village.

- Identify staff members who have direct experience performing or monitoring Resident Compliance Specialist (RCS) duties on Federal-Aid construction contracts and who will self-perform contract compliance on construction contracts per the FDOT Contract Compliance Manual Topic No. 275-020-002. This person will have a lot of work and normally communicates with FDOT regularly during the life of a LAP project.

POC: Jorge M. Gonzalez, Village Manager - Responsible for designating staff to LAP roles within the Village.

Other support: Matilde E. Reyes and Kristina Brown, Grant Consultant – Matilde Reyes and Kristina Brown have both recently completed the Resident Compliance Specialist training and exam as of February 2022. Kristina had also completed the training in 2016 when working for Miami-Dade County.

January 2023 - April 2023

- Comply with specific Title VI/Nondiscrimination Assurances that will need to be reviewed by FDOT through a plan/policy submitted to the Department for review. An ADA Transition Plan is part of this process. All relevant ADA documents will then need to be posted on the Village's website and other forms will need to be made available to the public as directed by FDOT.

POC: Matilde E. Reyes, Capital Programs Director

Other support: Kristina Brown, Grants Consultant, completed the Local Agency Program Title VI Compliance Training and ADA for Local Agencies (SCAT) in 2016.

- Designated Village staff to upload and edit content in the LAPIT platform that contains Village specific LAP projects funded by the FDOT.

POC: Matilde E. Reyes, Capital Programs Director

Other support: Kristina Brown, Grants Consultant, completed the Local Agency Program Checklist Training Professional Services in 2016.

- Provide information on the Village's invoice payment processing and how the Village ensures work is completed along with procedures taken from receipt of invoice to closing the open status.

POC: Claudia Dixon, Chief Financial Officer

- Describe the Village's liquidated damages assessment process.

POC: Jorge M. Gonzalez, Village Manager

- Designate a professional engineer or related staff member as point of contact and provide information on our design plans development schedule and review process, as well as our design criteria. Responsible for the FDOT's Electronic Review Comments (ERC) application for uploading design plans. Provide construction administration process from holding meetings to inspecting work.

POC: John Oldenburg, Public Works Director

Other support: Matilde E. Reyes, Capital Programs Director

May 2023 – December 2025

- Provide extensive information on the Village's procurement process and a staff member overseeing procurement will need to attend all procurement-based trainings and input bid information into the Department's Equal Opportunity Compliance (EOC) database. All bid documents will need to be reviewed and revised to comply with federal and state requirements. The Village's attorneys will provide extensive information on bid template language and the Village procurement POC will provide to FDOT detailed information on the bid oversight process and advertisement procedures.

POC: Jorge M. Gonzalez, Village Manager

Other support: Kristina Brown, Grants Consultant

July 2023 – June 2024

- All Village designated staff and consultants will be required to complete all FDOT LAP trainings and certifications.

POC: Jorge M. Gonzalez, Village Manager – Responsible for designating staff to LAP roles within the Village.

Additional Information:

The Village's Capital Program Director, Matilde E. Reyes, has years of experience working on LAP projects when she was employed by Miami-Dade County. The Village has been working with In Alignment Consulting since 2020 on grants administration. The lead grant consultant, Kristina Brown, is a former employee of Miami-Dade County and was one of the key players between 2016 and 2018 that assisted the County's Parks, Recreation and Open Spaces Department, under the supervision of Matilde Reyes, in conjunction with Public Works, and other departments to get LAP certified. Kristina and Matilde worked closely with Aiah Yassin, Alina (Philipp) Brito, and Xiomara Nunez, the District 6 LAP team, at that the time. Kristina supported the Finance and Accounting team at the County with preparing the reimbursement packages for the FDOT LAP trial projects and even supported correcting years' worth of incorrect/incomplete documentation to help close-out old FDOT grant-funded projects that had not been reimbursed to the County due to packages that were submitted noncompliant. This massive reconciliation was done between Kristina Brown and the District 6 LAP office. Kristina was responsible for most of the edits and the navigation of the first fully federally approved FDOT A&E bid documents in coordination with the County's Internal Services Department as this document stemmed from FDOT TAP trail project relating to the Ludlam Trail. When Public Works

became the lead POC for the County's completion of the full LAP certification, Kristina had just become an independent consultant for public and private agencies while Matilde E. Reyes had been offered the position Bal Harbour Village.

Since then, Matilde has led Bal Harbour Village through the completion of large scale redesigns and been a pivotal force behind the iconic Jetty project. Kristina has written and managed over \$40 million in grant funds. She has most recently written an FDEP grant for the Village that was selected for ARP construction funding relating to a resiliency project. Kristina also currently works with the Town of Surfside amongst many other agencies inside and outside of Florida. Her experience paired with Matilde's leadership and LAP background, will help the Village stay on track with all requirements to attain its project-specific LAP certification and eventual full LAP certification.

Attached are examples of the certifications/trainings Kristina has completed with the FDOT. In addition, it is important to note that Matilde has also completed the Resident Compliance Specialist training and exam, a copy of that certificate is also included.



This certifies that

Kristina Brown

has successfully completed the

Resident Compliance Specialist Confirmation

Presented on February 15, 2022

Signature of Approval Authority

Submit this certificate to the Unit Training Coordinator for entry into TRESS.

Florida Department of Transportation

presents

Certificate of Completion

to

Kristina Brown

for the

**Local Agency Program Title VI Compliance Training and
ADA for Local Agencies**

presented on September 8, 2016

District Six, Miami, Florida

FBPE Provider Number: #0001013, 3 PDHs

FDOT Course BT-05-0062 (ADA)

FDOT Course BT-05-0153 (LAP T6)



Lorraine Moyle, State Local Program Administrator

Florida Department of Transportation

presents

Certificate of Completion

to

Kristina Brown

for the

Local Agency Program Checklist Training- Professional Services

presented on September 7, 2016

District Six, Miami, Florida

Course BT-05-0152

PDHs: 8hrs

FBPE Course: 0009856



A handwritten signature in blue ink, which appears to read "L. Moyle". The signature is written in a cursive style with a large, prominent initial "L".

Lorraine Moyle, State Local Program Administrator



This certifies that

MATILDE REYES

has successfully completed the

Resident Compliance Specialist Confirmation

Presented on February 16, 2022

Signature of Approval Authority

Submit this certificate to the Unit Training Coordinator for entry into TRESS.