

MEMORANDUM

DATE February 5, 2021
TO Juan Carlos Bermudez, Vice Chairman and Members
TPO Governing Board
FROM Oliver G. Gilbert III, Chairman
SUBJECT TPO Committee Appointments and Agenda Placement Protocols

In accordance with Article II of the By-laws of the Transportation Planning Organization (TPO), I am making the following appointments:

Executive Policy Committee

TPO Chairman Oliver G. Gilbert III – Chairman
TPO Vice Chairman Juan Carlos Bermudez – Vice Chairman
Board Member Danielle Cohen Higgins
Board Member Jean Monestime
Board Member Micky Steinberg

Transportation and Mobility Committee

Board Member Jean Monestime – Chairman
Board Member Oscar De La Rosa – Vice Chairman
Board Member Steven D. Losner
Board Member Philippe Bien-Aime
Board Member Raquel A. Regalado
Board Member Micky Steinberg
Board Member Keon Hardemon

Fiscal Priorities Committee

Board Member Danielle Cohen Higgins – Chairwoman
Board Member Rodney Harris – Vice Chairman
Board Member Vince Lago
Board Member Rebeca Sosa
Board Member Roberto Martell
Board Member Kionne L. McGhee

I am also continuing special Task Forces to coordinate with transportation partners and focus on the unique challenges that impact our communities, located both within and outside of the urban core. The goals include the advancement of safe and efficient multi-modal connections to these areas. This advisory body will focus on prioritizing communities in the planning, design, and construction phases of our transportation networks, including but not limited to first-last mile connections, accessibility, and impacts of construction to communities.

Urban Mobility Task Force

Board Member Eileen Higgins – Chairwoman
Board Member Rene Garcia – Vice Chairman
TPO Vice Chairman Juan Carlos Bermudez
Board Member Raquel A. Regalado

Non-Urban Core Task Force

Board Member Kionne L. McGhee – Chairman
Board Member Roberto Martell – Vice Chairman
Board Member Rodney Harris
Board Member Raquel Regalado

Additionally, consistent with Article II, section (5) of the By-Laws, I have established procedural rules for the efficient and effective operation of the TPO committee system. Therefore, applicable immediately I, after consultation with the TPO Executive Director, shall assign agenda items to the appropriate committee with the below process.

- (1) **Committee Deliberations.** A TPO committee may take one of the following actions with respect to each matter referred to the committee for action:
 - a. Recommend favorably.
 - b. Recommend favorably with committee amendment(s).
 - c. Recommend unfavorably.
 - d. Forward without recommendation.
 - e. Receive a report.
- (2) **Committee Consideration Required.** No item shall be placed on a TPO Governing Board meeting agenda, unless each committee to which the item has been referred has forwarded the item to the TPO Governing Board, pursuant to the above.
- (3) **Exceptions to Committee Requirements.**
 - a. An item that has not been considered by a committee may be placed on the agenda of the TPO Governing Board meeting if the chairperson of the committee to which the item has been referred requests a waiver in writing and the TPO Chairman concurs.
 - b. An item that is time sensitive and/or required during the pendency of a state of emergency declared by the Miami-Dade County Mayor or declared by the Governor or President affecting the County, may be placed by the TPO Chair directly on the agenda of the TPO Governing Board without committee review regardless of whether the matter has been previously assigned to, referred to, or considered by a committee.

- c. Aileen Bouclé, TPO Executive Director
Zainab Salim, TPO Program Administrator- Governing Board

Bruce Libhaber, Assistant County Attorney, Miami-Dade County