

APPLICATION SELECTION AND PRIORITIZATION CRITERIA

| ACTIVITY SCHEDULE | WEEKDAY | DATE | TIME |
|------------------------------|-----------|--------------------------------------|------------------------------|
| CALL FOR APPLICATIONS | Monday | November 6, 2023 | 8:30 am |
| TA WORKSHOP | Monday | November 13, 2023 | 10:00 am to 12:00 pm |
| TA APPLICATIONS DEADLINE | Wednesday | December 6, 2023 | 5:00 pm (no post submittals) |
| AGENCY PROJECT PRESENTATIONS | Thursday | January 11, 2024 (subject to change) | 8:30 am to 5:00 pm |
| | Friday | January 12, 2024 (subject to change) | 8:30 am to 5:00 pm |

TRANSPORTATION ALTERNATIVES (TA) WORKSHOP

ATTENDEES Miami Dade TPO Agencies & Monroe County Agencies
DATE & TIME **November 13, 2023, 10 am to 12 pm**
ADDRESS 150 West Flagler Street, Suite 1900, Miami FL 33130
 TPO Board Conference Room
ONLINE ACCESS Microsoft Teams
 Join on your computer, mobile app or room device
[Click here to join the meeting](#)
 Meeting ID: 249 694 656 840 Passcode: s9RVnc
[Download Teams](#) | [Join on the web](#)
 Or call in (audio only)
[+1 786-628-2782,488337779#](#) United States, Miami
 Phone Conference ID: 488 337 779#
[Find a local number](#) | [Reset PIN](#)

APPLICATION SUBMITTAL INSTRUCTIONS

The FDOT Grant Application Process (GAP) system is the Department’s database for soliciting applications. Applicants must request user access by registering with figap.com. For more information on “How to Apply in GAP” see page 3 *Resources*. Application deadline is December 6, 2023, 5pm. GAP will not accept late submittals. **Note:** Failure to respond to application questions may result in the **disqualification** of the submission. If a question is not applicable to the project, respond with “not applicable.”

GENERAL CRITERIA FOR SELECTION

1. **No more than \$1 million dollars of TA funds will be awarded to any single project in any single application cycle, and no more than \$1 million dollars of TA funds will be awarded per phase to any single project.** Project costs exceeding \$1 million must demonstrate allocated funds are available to complete the project.
2. **No more than 3 applications per department can be submitted.** Agencies submitting more than one application must rank the projects based on the agency’s priorities.
3. The Application package should consist of the following:
 - a) Completed application
 - b) Resolution supporting the project.
 - c) Project information supporting documentation
 - d) Engineers cost estimate or detailed opinion of probable costs

ELIGIBLE CATEGORIES FOR TA PROJECTS¹

1. Construction of on-road and off-road trail facilities for pedestrians, bicyclists, and other non-motorized forms of transportation, including sidewalks, bicycle infrastructure, pedestrian and bicycle signals, traffic calming techniques, lighting and other safety-related infrastructure, and transportation projects to achieve compliance with the Americans with Disabilities Act (ADA) of 1990
2. Construction, planning, and design of infrastructure-related projects and systems that will provide safe routes for non-drivers, including children, older adults, and individuals with disabilities to access daily needs.
3. Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, or other non-motorized transportation users
4. Construction of turnouts, overlooks, and viewing areas
5. Community improvement activities, which include but are not limited to:
 - a. Inventory, control, or removal of outdoor advertising
 - b. Historic preservation and rehabilitation of historic transportation facilities
 - c. Vegetation management practices in transportation rights-of-way to improve roadway safety, prevent against invasive species, and provide erosion control
 - d. Archaeological activities relating to impacts from implementation of a transportation project eligible under title 23 of the US Code
6. Any environmental mitigation activity, including pollution prevention and pollution abatement activities and mitigation to:
 - a. address storm water management, control, and water pollution prevention or abatement related to highway construction or due to highway runoff, including activities described in 23 U.S.C. 133(b) (11), 328(a), and 329; or
 - b. reduce vehicle-caused wildlife mortality or to restore and maintain connectivity among terrestrial or aquatic habitats
7. The Safe Routes to School (SRTS) program eligible projects and activities listed at section 1404(f) of the SAFETEA-LU include:
 - a. Infrastructure-related projects
 - b. Non-infrastructure-related activities
 - c. SRTS coordinator. SAFETEA-LU section 1404(f)(2)(A) lists “managers of safe routes to school programs” as eligible under the non-infrastructure projects
8. Planning, designing, or constructing boulevards and other roadways largely in the right-of-way of former Interstate System routes or other divided highways
9. The recreational trails program under 23 U.S.C. 206 of title 23
10. Vulnerable Road User Safety Assessments

ELIGIBLE PROJECT SPONSORS

1. Local government: Local government entities include any unit of local government below a state government agency, except for a TPO. Examples include city, town, township, village, borough, parish, or county agencies.
2. Regional transportation authority: Regional transportation authorities are considered the same as the Regional Transportation Planning Organizations defined in the statewide planning section (23 U.S.C. 135(m))
3. A transit agency: Transit agencies include any agency responsible for public transportation that is eligible for funds as determined by the Federal Transit Administration.
4. A natural resource or public land agency: Natural resource or public land agencies include any Federal, Tribal, State, or local agency responsible for natural resources or public land administration. Examples include State or local park or forest agencies; State or local fish and game or wildlife agencies; Department of the Interior Land Management Agencies; U.S. Forest Service.

¹ Please use FHWA Guidance for more information

https://www.fhwa.dot.gov/environment/transportation_alternatives/guidance/ta_guidance_2022.pdf

FLORIDA DEPARTMENT OF TRANSPORTATION DISTRICT VI 2024 TRANSPORTATION ALTERNATIVES SET-ASIDE PROGRAM (TA) FUNDING APPLICATION CYCLE FOR FISCAL YEAR 2030

5. A school district, local education agency, or school: School districts, local education agencies, or schools may include any public or nonprofit private school. Projects should benefit the general public and not only a private entity.
6. A Tribal government.
7. A metropolitan planning organization that serves an urbanized area with a population of 200,000 or fewer. MPO’s representing urbanized areas over 200,000 population are not eligible entities.
8. Nonprofit entity. The BIL removed the requirement that the nonprofit entity be responsible for the administration of local transportation safety programs
9. Any other local or regional governmental entity with responsibility for, or oversight of, transportation or recreational trails (other than an TPO or a State agency) that the State determines to be eligible, consistent with the goals of this subsection.
10. State DOT, only at request of another eligible entity

REVIEW PROCESS

Miami-Dade County:

- Technical review of applications for project feasibility
- Project Presentations to the FDOT TA Reviewers
- Approval of TPO projects to program in the Work Program by TPO Governing Board

Monroe County:

- Technical review of applications for project feasibility
- Committee review and ranking of submitted projects
- Final selection and recommendation for approval to the Monroe Board of County Commissioners (BOCC)
- BOCC project recommendations submitted to FDOT

FLORIDA DEPARTMENT OF TRANSPORTATION TECHNICAL REVIEW EVALUATION CRITERIA (125 points)

| | | |
|--------------------------------------|--|---------------|
| 1. Project Feasibility | Scope of Work | (0-10 points) |
| | Project Schedule | (0-10 points) |
| | Project Permits | (0-10 points) |
| | Environmental Evaluation | (0-10 points) |
| | <u>** Note: Environmental impacts may affect the total project cost and budget. For assistance in assessing budget considerations contact FDOT prior to applying. **</u> | |
| | Right of Way Evaluation | (0-10 points) |
| 2. Past Performance | Opinion of Probable Cost/Cost Estimate | (0-10 points) |
| | Procurement | (0-10 points) |
| | Project Management- Professional Services | (0-10 points) |
| | Project Management- Construction | (0-10 points) |
| | Invoicing | (0-10 points) |
| 3. LAP Certification Status | Full Certification with no corrective action | (15 points) |
| | Project Specific with no corrective action or Agency is not certified, but developed a Certification Schedule | (10 Points) |
| | Full or Project Specific with corrective action | (5 Points) |
| | Not Certified | (0 Points) |
| 4. Local Agency Funding Contribution | 0 % Contribution | (0 Points) |
| | 1 - 5 % Contribution | (1-2 Points) |
| | 6 - 10 % Contribution | (3-4 Points) |
| | 11 - 15 % Contribution | (5-6 Points) |
| | 16 - 20% Contribution | (7-8 Points) |
| | greater than 20% Contribution | (9-10 Points) |

PROJECT PRESENTATIONS at FDOT DISTRICT 6

Applicants will be required to submit a PowerPoint presentation and present their project to the FDOT TA Reviewers. Presentations are tentatively scheduled for January 11th or 12th, 2024. Applicants are allotted 5 minutes to present each application, followed by 10 minutes of a question-and-answer session.

**** Note: Projects applications not presented on the date scheduled will be disqualified from consideration. ****

TRANSPORTATION PLANNING ORGANIZATION PROJECT EVALUATION (125 points)

- 1. Project safety improvements for bicycle riders and/or pedestrians (0-20 points)
- 2. Intermodal transportation linkages improvements, including those that provides access to transit stations and/or facilities. For applications in Miami-Dade this includes the Strategic Miami Area Rapid Transit (SMART) Plan. (0-20 points)
- 3. Mobility enhancement or community development for disadvantaged groups (i.e., children, the elderly, the poor, those with limited transportation options, and the disabled) (0-15 points)
- 4. Local funding contribution or the completion of previous phases of project development (0-10 points)
- 5. Neighborhood or community quality of life improvements, improving environmental air, noise, water quality, and/or reducing the need for single occupancy vehicle trips (0-15 points)
- 6. Community support, including minutes of public meetings, newspaper clippings, petitions, letters of support from local business owners, property owners, nonprofit organizations, political leaders, and other groups (0-20 points)
- 7. Prioritization - Miami-Dade County’s TPO and Monroe County will prioritize projects and award points based on prioritization. A maximum of 25 points will be assigned. The top ranked project from each county agency receives 25 points, the second ranked receives 24 points, the third ranked receives 23 points, etc. The final ranking is submitted to the TPO TA Coordinator and to Monroe County for Board Approval. All applicants will be notified of the results. (0-25 points)

PROJECT IMPLEMENTATION

Projects prioritized in this funding cycle are programmed into the FDOT 5-Year Work Program. Project sponsors must enter into a Local Agency Program (LAP) Agreement (Form No. 525-010-40) with FDOT prior to the start of any work for which reimbursement is requested. Project sponsors must have or obtain LAP Certification to qualify for project funding². Projects must meet federal requirements, standards and rules, and procedures governing federally funded transportation projects, including right-of-way certification, environmental review, and Americans with Disabilities Act (ADA) compliance.

² State and federal agencies are generally exempt from the certification requirements of this section. This is due to the fact that state and federal agencies undergo extensive annual auditing protocols by both state and federal entities which are available for department review as needed. However, a District may request a state or federal agency obtain certification or recertification as needed.

RESOURCES

FDOT Local Agency Program Manual

<http://www.fdot.gov/programmanagement/LP/Default.shtm>.

FDOT PD&E Manual

<https://www.fdot.gov/environment/pubs/pdeman/pdeman1.shtm>

FDOT Basis of Estimates Manual

<https://www.fdot.gov/programmanagement/estimates/documents/basisofestimatesmanual/boemanual>

Transportation Alternatives Application Process

[GAP User Access](#)

[How to apply in GAP](#)

IF YOU HAVE ANY QUESTIONS OR NEED ASSISTANCE CONTACT

Miami Dade County

Franchesca Taylor, Transportation Program Development Manager
Miami-Dade Transportation Planning Organization
Phone: (305) 375-1738
Email: Franchesca.Taylor@miamidade.gov

Monroe County

Janene Sclafani, Transportation Planner
Planning & Environmental Resources Department
Phone: (305) 998-8810
Email: Sclafani-Janene@MonroeCounty-FL.Gov

Florida Department of Transportation

Jessica Beck-Galindo, Local Programs Administrator
Florida Department of Transportation District Six
Phone: (305) 470-5404
Email: Jessica.Beck@dot.state.fl.us